

Mailing Address:
P.O. Box 237
Rockport, TX
78381
(361) 729-0373

Odyssey

after school enrichment program
life is a journey of discovery, come join us!

www.odysseyafterschool.org
odysseyafterschool@yahoo.com

Physical Address:
Merriam Ferrell Youth
Center First
Presbyterian Church
301 Hwy 35 N
Rockport, TX 78382

Odyssey provides a safe, community based after-school program for the children of Aransas County.

STAFF APPLICATION

This application is for a paid position. If you are interested in volunteering, please complete our volunteer application.

PERSONAL INFORMATION

Please type or print neatly.

NAME:

TODAY'S DATE:

MM-DD-YYYY

CURRENT ADDRESS:

MALE:

FEMALE:

PERMANENT ADDRESS
(if different):

CELL PHONE:

E-MAIL ADDRESS:

CURRENT PHONE:

PERMANENT PHONE:

WHEN ARE YOU AVAILABLE TO BEGIN EMPLOYMENT? MM-DD-YYYY

HOW DID YOU HEAR ABOUT Odyssey? (Check all that apply.)

<input type="checkbox"/> Other Staff Member/Volunteer	<input type="checkbox"/> Television
<input type="checkbox"/> Family/Friend	<input type="checkbox"/> Community Partner
<input type="checkbox"/> Newspaper	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Internet	

ARE YOU LICENSED OR CERTIFIED IN ANY OF THE FOLLOWING AREAS? (Check all that apply.)

Lifeguarding Expires: _____

CPR Expires: _____

Water Safety Expires: _____

First Aid Expires: _____

Other: _____ Expires: _____

PLEASE INDICATE ANY OF THE FOLLOWING AREAS IN WHICH YOU HAVE SKILLS, INTERESTS, EDUCATION, OR EXPERIENCE. *(Check all that apply.)*

- | | | |
|--|--|---|
| <input type="checkbox"/> Aquatics | <input type="checkbox"/> Music (Vocal) | <input type="checkbox"/> Music (Instrumental) |
| <input type="checkbox"/> Sports | <input type="checkbox"/> Theatre | <input type="checkbox"/> Fishing/Crabbing |
| <input type="checkbox"/> Tutoring | <input type="checkbox"/> Kayaking | <input type="checkbox"/> Environmental Education/Nature |
| <input type="checkbox"/> Arts & Crafts | <input type="checkbox"/> Cooking | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Dance | <input type="checkbox"/> Computers | <input type="checkbox"/> Other: _____ |

FOR ANY OF THE SKILLS/AREAS SELECTED ABOVE, PLEASE PROVIDE ANY FURTHER DETAILS YOU THINK WOULD BE HELPFUL FOR US TO KNOW, INCLUDING DETAILS SUCH AS ADVANCED TRAINING, INSTRUMENTS PLAYED, ETC.:

IF YOU SPEAK ANY FOREIGN LANGUAGES, PLEASE SPECIFY BELOW & INDICATE YOUR LEVEL OF FLUENCY:

Language: _____
Conversational Fluency: _____ *Written Fluency:* _____

Language: _____
Conversational Fluency: _____ *Written Fluency:* _____

Language: _____
Conversational Fluency: _____ *Written Fluency:* _____

EDUCATIONAL BACKGROUND

PLEASE PROVIDE ALL RELEVANT INFORMATION BELOW. IF ANY ITEMS DO NOT APPLY, LEAVE THEM BLANK.

High School:	<div style="border: 2px solid black; width: 350px; height: 20px;"></div>	City, State:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>	Diploma:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>
College:	<div style="border: 2px solid black; width: 350px; height: 20px;"></div>	City, State:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>	Years:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>
				Degree/Major:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>
Grad School:	<div style="border: 2px solid black; width: 350px; height: 20px;"></div>	City, State:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>	Years:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>
				Degree/Major:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>
Other:	<div style="border: 2px solid black; width: 350px; height: 20px;"></div>	City, State:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>	Years:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>
				Degree/Major:	<div style="border: 2px solid black; width: 150px; height: 20px;"></div>

NOTE: If you have a resume or CV that you would like to attach, we welcome that additional information.

WORK EXPERIENCE

PLEASE PROVIDE INFORMATION BELOW ON YOUR TWO MOST RECENT EMPLOYMENT POSITIONS.

CURRENT/MOST RECENT EMPLOYMENT:

Company/Employer:		Position Held:	
City, State:		Dates Employed:	
Supervisor's Name:		Supervisor's Phone:	
Reason for leaving:			
Duties:			

MOST RECENT PREVIOUS EMPLOYMENT:

Company/Employer:		Position Held:	
City, State:		Dates Employed:	
Supervisor's Name:		Supervisor's Phone:	
Reason for leaving:			
Duties:			

VOLUNTEER/COMMUNITY SERVICE EXPERIENCE

PLEASE PROVIDE INFORMATION BELOW ON YOUR TWO MOST RELEVANT VOLUNTEER EXPERIENCES.

Company/Agency:		Position Held:	
City, State:		Dates Served:	
Supervisor's Name:		Supervisor's Phone:	
Reason for leaving:			
Duties:			

Company/Agency:		Position Held:	
City, State:		Dates Served:	
Supervisor's Name:		Supervisor's Phone:	
Reason for leaving:			
Duties:			

REFERENCES

PLEASE PROVIDE INFORMATION ON THE PERSONS YOU HAVE ASKED TO PROVIDE REFERENCES FOR YOU.

Name:		Phone Number:	
Nature of Relationship:			

Name:		Phone Number:	
Nature of Relationship:			

Name:		Phone Number:	
Nature of Relationship:			

LEGAL HISTORY

NOTE: Answering "Yes" to any of the following will not necessarily bar you from employment and will be considered in relation to the position for which you are applying. However, failure to answer truthfully on any items below that may later appear through background checks are likely to adversely affect your employment.

1. In the last 7 years, have you had any license, certificate, or employment suspended, revoked, terminated, or otherwise adversely affected?

Yes

No

If yes, provide a full description, including dates and circumstances:

2. Have you ever been convicted of a felony or misdemeanor?

Yes

No

If yes, provide a full description, including dates and circumstances:

3. Are there any criminal charges currently pending against you?

Yes

No

If yes, provide a full description, including dates and circumstances:

IMPORTANT INFORMATION REGARDING *Odyssey* :

Odyssey is a smoke-free, alcohol-free, illegal drug-free environment. Possession of any of these on *Odyssey* property is not allowed, and arriving at *Odyssey* while under the influence of any substance is grounds for immediate dismissal. Are you willing to work under these conditions? YES NO

If no, please explain:

PLEASE ANSWER THE QUESTIONS BELOW IN THE SPACE PROVIDED.

1. Working at Odyssey can be fast paced and demanding, often requiring multi-tasking to meet the needs of children of differing abilities. Describe an experience you have had that you feel has helped prepare you for this role. What do you see as the biggest challenges for you in working at Odyssey, and what strategies do you think you will use to help you in this setting?

2. Describe an experience where you were required to work as a member of a team to meet a common goal. What worked well for you in this experience, and what would you prefer to have worked differently? How might you apply this experience to working at Odyssey?

3. What characteristics of your personality, skills, talents, and/or life experiences do you think will be most helpful to you in your role as an Odyssey staff member?

4. The position will require physical activity, including walking, running, hiking, carrying equipment, bending, lifting, kneeling and standing for long periods of time. Can you safely perform physical activities with or without reasonable accommodation?

Yes No

Note: Reasonable accommodations may be provided to qualified individuals with disabilities in accordance with the Americans with Disabilities Act (ADA) and applicable state and local laws.

CERTIFICATION & AGREEMENT

I, _____, certify that all the information on this application, my resume, or any supporting documents is correct, and I understand that any willful misrepresentation or omission of any information may result in disqualification from consideration for employment or, if employed, my termination. I also understand that if submitting this application online, submitting it will constitute my authorizing signature.

I hereby authorize Odyssey or its agents to investigate all statements contained in this application and/or resume. This information may include, but not be limited to, information pertaining to any charges or convictions I may have for federal and/or state criminal violations, including allegations and convictions for crimes committed upon minors, and will be gathered from any law enforcement agency of any state or federal governments to the extent permitted by state and federal laws.

I hereby authorize Odyssey to contact all references that I have provided, and I hereby authorize all persons, public agencies, courts, schools, employer companies, and corporations, to supply to Odyssey or its agents verification of the information provided in my application, including, without limitations, evaluations of my prior performances, and I release them from all liability from their doing so.

I understand that this application is not a contract, offer, or promise of employment. An offer of employment will be contingent upon successful verification of information contained in this application, successful verification of my eligibility to work in the United States, and receipt of an updated medical evaluation to be forwarded by my physician. If hired, I will be able to resign at any time for any reason. Likewise, Odyssey can terminate my employment at any time, with or without reason.

Signature: _____

Today's Date:

*Note: If submitting online, please type your full name in this box.
If returning by mail, please provide an original signature.*

ODYSSEY IS AN EQUAL OPPORTUNITY EMPLOYER.
All applicants are screened without regard to age, race, religion, creed,
national origin, ethnic background, or medical condition.